**Last Update: 1/17/25**



Frequently Asked questions about the transition to the new ELectronic Permit System (EPS)

### Introduction

The current Electronic Permit System (EPS) application (i.e. legacy EPS) available in the [Central Data Exchange](https://cdx.epa.gov/) (CDX) was replaced with a new EPS application on December 17, 2024. To help provide guidance to users before, during, and after this transition, please see a list of FAQs below. Please check back often, as this document may be updated with additional questions as they are received. Internal (EPA) EPS users can access this [page](https://usepa.sharepoint.com/sites/OAR_Custom/EPS?e=1%3Adb6798d096ee4e9c8bc45eda623e35c9) for EPA user FAQs, and more information regarding the new EPS application.

### FAQs

#### When will the legacy EPS shut down?

The legacy EPS will be permanently shut down on Friday, December 13th at 5pm ET.

#### When will the new EPS be available to use?

The new EPS will be available to use no later than the morning of Wednesday, December 18th.

#### Will the permits I submitted in the legacy EPS be available in the new EPS?

Any permits that were submitted to the EPA in the legacy EPS by Friday, December 13th at 5 pm

ET, will be migrated to, and visible in, the new EPS. Any permits that are **not** submitted to the

EPA by 5pm ET on December 13th will **not** be migrated to, or visible in, the new EPS. This

includes permits in the “Permits Pending Submission” table, as permits in this table have not

been submitted to the EPA.

*Will all the documents from legacy EPS permit submissions be in the new EPS?*

Documents associated with permits that were submitted in the legacy EPS from

6/5/24 onward, will be visible as soon as the new EPS is made available to users (December

17th). Documents associated with permits that were submitted before 6/5/24 will not be visible as

soon as the new EPS is made available. It may take up to several weeks from when the new EPS

becomes available, that all documents are visible.

#### What if I need to submit a permit between Friday, December 13th at 5:01 pm ET and the morning of Wednesday, December 18th?

We ask that you make every effort to submit permit actions prior to December 13th at 5pm ET, if

the submittal cannot wait till the new EPS is made available. If you absolutely need to

submit a permit action to the EPA while the system if unavailable, please work with your Regional

contact for an alternate approach for submitting documents for Regional review. The list of EPA

Regional PoCs is available [here](https://www.epa.gov/caa-permitting), within the regional sub-pages.

#### Where can I find updates about the new EPS?

If you are an active user of the legacy EPS, you will receive multiple emails to the email address

on file with CDX, prior to the new EPS being made available. Additionally, this FAQ

document, and additional user guides are posted [here](https://cdx.epa.gov/FAQ#EPS).

*Do I need to take any action to access the new EPS?*

No. If you had access to the legacy EPS, you will access the new EPS the same way.

*Who can I contact if I need assistance with the new EPS?*

If you need assistance, please contact the CDX Help Desk. Their contact information can be found

[here](https://cdx.epa.gov/Contact).

*I have not used the legacy EPS, but I will need to use the new EPS. How do I access it?*

If you are a brand-new EPS user, please see the “Registering as a Permitting Authority Preparer”

user guide, soon to be available [here](https://cdx.epa.gov/FAQ#EPS).

*Are there user guides for the new EPS?*

Yes. User guides are available [here](https://cdx.epa.gov/FAQ#EPS).

*Are there any key differences in the new EPS?*

Yes.

* Permits submitted by the EPA on behalf of an EPA Region in the new EPS, will not be visible to State, Local, and Tribal (SLT) agency users in the new EPS.
* Permits submitted by the EPA on behalf of a SLT agency within the new EPS, will not be visible to SLT agency users in the new EPS. This is a feature that will be available in the future. **Update:** As of 1/20/25, users will receive email updates when EPA submits a permit on behalf of their SLT agency. The permit will still not be visible to SLT agency users in EPS.
* If EPA users make a review page update or share files with the Permitting Authority user in the new EPS, on a permit that was submitted in the legacy EPS, those updates/files will not be transferred over to the new EPS.
  + **12/23/24 Update:** Permit review updates on legacy EPS submissions that were made after 12/23/24 at 3:05 ET, will be transferred to the new EPS. This update applies to these fields:
    - EPA Review Status
    - Status Comments
    - Shared File document uploads
  + **1/17/25 Update:** Permit Review field updates (specific fields below) on legacy EPS submissions that were made on 1/20/25 or later, will be transferred to the new EPS. This update applies to these fields:
    - Beginning of the 45-day review period.
    - End of EPA 45-day review period
    - Petition Period Start Date
    - Petition Period End Date
* There is no way to re-submit/update a permit as an external user. There is an “Update” button within the Permit table that will serve this function in the future. This button will be removed soon.
* The State Reviewer role is not yet available for use. This is a role that will be available in the future.